Oklahoma Academy of Physician Assistants
February Board Meeting
720 West Wilshire Blvd., Suite 101, OKC
February 4, 2019
6:30 – 8:30 pm

Board Members Present: Alex Garcia, Hussein Torbati, Gavin Christie, Tara Watson, Don Flinn, Pam Foster, Theresa Gavula, Bobby Bosse, Trae Beasler, John Click, Joey Medina, Jeanine Smith, Sara Parr
Board Member Absent: Larry Hytche
Others Present: Saura Shanaki, Hanna Kluth, Michelle McNamara, Susan Thomas, Troy Bender, Kayleigh Schoenfelder, Jan Loftis, Audrey Poole, Anita Tanner, Allison Garrison.

I. Call to Order

II. Approval of Agenda

Motion to approve Agenda made by Theresa Gavula; second by John Click; motion passes without opposition.

III. Consent Agenda

1. December Board Meeting Minutes

2. Addendum to December Board Meeting Minutes

3. Leadership & Advocacy Liaison Report – Allison Garrison

4. Student Reports

Motion to approve Consent Agenda made by Theresa Gavula; second by Pam Foster, motion passes without opposition.

IV. Reports

1. Legislative and Governmental Committee – Legislative Committee
    a. Sara Parr discussed the progress on the task force and survey.
    b. Jan Loftis reviewed several House Bills and Senate Bills. See hand out.
2. CME Committee – Saura Shanaki and Susan Thomas
    a. Saura Shanaki – CME committee is working on the OAPA agenda for this upcoming conference.
3. Executive Director's Report – Susan Thomas
    a. Susan Thomas – discussed current OAPA membership numbers, and information regarding the AAPA reception.

4. Governance Committee – Hussein Torbati
    a. Hussein Torbati: Discussed the open seats on the board that are coming up, and encouraged the board and PA's to submit their nominations.
    b. Discuss procedure with the board regarding questions on the discussion when motions are being made. A motion was made regarding the proper way to bring up questions regarding our bylaws and Roberts Rules.
        i. **Motion that any questions about the rules must be submitted to the Executive Director in writing, this will be sent to the past president for evaluation and final determination. The procedure will halt until the decision is made by the past president. Made by the Governance Committee; motion passes without opposition.**

5. Finance Committee – Gavin Christie

    a. See finance report.

V. Old Business

1. Discussion/Vote regarding motion, "The motion is that Allison Garrison is able to attend the 2019 AAPA National Conference in place of the President."

    a. All motions were retracted, and a new motion was stated: **Motion made by Hussien Torbati that Allison Garrison is allowed to use the money in the budget to go to the AAPA 2019 Conference; second by Gavin Christie; motion passed with no opposition.**

VI. New Business

a. No new business
b.

VII. Adjournment

a. **Motion to adjourn made by Theresa Gavula; second by Pam Foster.**

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February 2019 minutes submitted by Audrey Poole, Administrative Assistants

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February 2019 minutes approved by Hussein Torbati, President

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February 2019 minutes approved by Sara Parr, Secretary

Date approved by the OAPA Board of Directors: _____