Oklahoma Academy of Physician Assistants
March 2020 Board Meeting
Garden Exhibition Center – Meeting Room 1
3400 NW 36th St., OKC
March 2, 2020
6:30 – 8:30 pm

Board Members Present: Tara Watson, Gavin Christie, Joey Medina, Paula Montgomery, Sara Parr, Alex Garcia, Theresa Gavula (via phone), Larry Hytche, Erin O'Donnell, Keith Plummer (via phone), Jeanine Smith (via phone), John Click, Elizabeth DiSalvatore

Board Members Absent: Jennifer Dunning

Others Present: Douglas Dewindt, Jan Loftis, Allison Garrison, Saura Douglas (via phone), Don Guthrie, Anthony Robertson, Megan Dougherty, Audrey Poole, Susan Thomas

I. Call to Order

- Tara Watson calls the meeting to order at 6:32 pm
- Tara welcomes the new student representative for OCU, Doug Dewindt.

II. Approval of Agenda

- **Motion to approve the agenda was made by Theresa Gavula; Alex Garcia seconds. Motion passes without opposition.**

III. Consent Agenda

1. January Board Meeting Minutes
2. Addendum to January Minutes
3. Student Reports

4. Social Committee Report

- **Motion to approve consent agenda made by Theresa Gavula; Sara Parr seconds. Motion passes without opposition.**

IV. Reports

1. Legislative and Governmental – Jan Loftis, Allison Garrison
    - Update on the OAPA's Schedule II bill:
        - It was not heard. It is dead.
        - We are trying to get language into other bills that are still going.
    - Update on SB1915
        - Title is off the bill.
        - We are continuing discussion on the language with OSMA.
        - We had meetings with OSMA and BCBS.
        - OSMA stated that if we could get the CRNA collaborating language in it they would have no issue with our bill. We took that collaborating language and added it to ours.
    - Update on HB1735
        - This bill has the title on. Rep. Pfeiffer is caring it and we have had no grassroots engagement to oppose it.
    - Jan Loftis foresees a need for legal counsel. This is regarding the fact that OSMA has retained legal council and will be looking into our remaining bill and making sure it does what it says it does. Jan suggest that we earmark some funds for legal counsel with OSMA, if needed.
    - **Motion made by Paula Montgomery to earmark $5,000 for potential legal counsel for our primary legislative needs; Alex Garcia seconds. Motion passes with one vote of opposition by Joey Medina.**

2. CME Committee – Saura Douglas, Susan Thomas
    - The OAPA has been invited to attend the spring review course that is being held at OCU by CME4Life. CME4Life has offered OAPA members a discount to attend. Information will be emailed out to members.
    - The committee was unable to secure a meeting site in the downtown area due to cost and size for the 2022 conference and recommends we continue with Embassy Suites Norman Hotel & Conference Center. No additional discussion. Embassy Suites Norman Hotel & Conference Center will host the 2022 conference.
    - In conjunction with the 2022 conference the OU 50th Anniversary Planning Committee plans on having a reception at the campus Tuesday evening with tours and would co-sponsor a banquet at the

meeting for the celebration of the start of the PA profession in Oklahoma.

- Per previous discussions regarding the rotation of the CME conference the committee felt it would be beneficial to change the rotation of the CME conference to 1-year OKC and 1-year Tulsa beginning in 2022 to help reach more members and have a more consistent rate of attendance.
- **Motion made by the CME Committee for the conference to rotate one year in OKC and one year in Tulsa beginning in 2022. No discussion. Motion passed without opposition.**
- The reception at this year's conference will be a poker tournament and the money will go to PAPAC. No further discussion or opposition followed.

3. PR Committee – Larry Hytche
    - The new website is in the programming and migration phase. It is looking really good and we are about ¾'s of the way through.

4. Research Committee – Joey Medina
    - The survey is coming along. We are mimicking the steps of the last survey. We have 5 topics on the list. We are looking to get a survey to you by next meeting.
    - There was discussion on when the Executive Director should be cc'd on emails. There was confusion from the research committee if the Executive Director needed to be cc'd on emails, or just the emails forwarded to her. The committee also questioned the need to notify the board of when they were meeting so that board members can have the opportunity to attend.
    - It was brought up that the OAPA attorney recommended at the Board Orientation that all committees should notify the board when there would be a meeting so that others may attend if they want. This would help with transparency. All other committees have followed this recommendation and have notified the board of meetings.
    - It was also discussed that all other committees have cc the Executive Director as stated in policy.
    - The research committee was looking into the bylaws and wanted them to be looked at by the attorney.
    - It was discussed that this was not the purpose of the Research Committee and that it was the responsibility of the Governance Committee.
    - The Governance Committee will review and take any concerns to the OAPA attorney for clarification.

5. Finance Committee – Paula Montgomery
    - The report for December and January were given to the board.
    - The budget is in the positive and is looking good.

V. Old Business

- We still need volunteers for the marathon coming up.

VI. New Business

- A member emailed the President about a software company that contacted him. The company was representing themselves as an AI Physician Assistant. The AAPA was notified and it was shut down immediately and was resolved. The company sent out an apology.

Motion to adjourn made by Theresa Gavula; Jeanine Smith seconds.

Adjourned 7:57 pm