Oklahoma Academy of Physician Assistants
January 2021 Board Meeting Minutes
Will Rogers Garden Exhibition Center, Meeting Room 1, and Zoom
January 3, 2022; 6:30 pm

Board Members Present In-Person: Erin O'Donnell, Crystal Fredrickson, Christy Niehues, Jennifer Putnam, Alex Garcia

Board Members Present Zoom: Keith Plummer, Don Guthrie, Saura Douglas, Nicole Mason, Jeff Burke, Sarah Tyszko, Natasha Simonson, Rachel Spencer

Board Members Absent: Gavin Christie,

Others Present: Lexi Norwood, Matt Lathem, Audrey Poole, Susan Thomas, Allison Garrison, Courtney Abernathy (Zoom), Jeanine Smith (Zoom), Russel Wheeler (Zoom), Jan Loftis (Zoom), Melissa Loftis (Zoom), Kristin Colton (Zoom)

I. Call to Order 6:32 pm

II. Approval of Agenda

- **Motion to approve Agenda made by Alex Garcia; Christy Niehues. Motion passes without opposition.**

III. Consent Agenda

1. November 2021 Board Meeting Minutes Approval
2. November 30, 2021, Special Board Meeting Minutes Approval
3. Executive Director's Report
4. Student Reports

- **Motion to approve Agenda made by Alex Garcia; Christy Niehues. Motion passes without opposition.**

IV. Reports

1. Legislative & Governmental – Crystal Frederickson, Allison Garrison, Jan Loftis

- Lexi Norwood from Glenn Coffee's office was present and discussed the two statutes for Schedule II and how they refer to each other.

- The lobby team gave a Schedule II and ratio update.
- The OAPA will attend the Speakers Ball and will reach out to board members to fill the table.
- The Legislative team and Social Committee are working on details for a Legislative Reception in early March.
- Don Flinn and Allison Garrison worked with the Oklahoma Medical Board to update the Jurisprudence test.

2. Finance Committee – Don Guthrie
    - Discussed the current budget.
    - There was a discussion on staff bonuses. The discussion was tabled to obtain additional information.

3. CME Committee – Christy Niehues, Susan Thomas
    - The CME Committee has started to review topics and speakers for the 2022 Conference.
    - This year, we will celebrate 50 years of the PA profession starting in Oklahoma. There will be activities Tuesday evening at the OUHSC campus and a celebration reception during the conference on Thursday evening.
    - This year's conference will be a hybrid conference, no dual track, and we will use VCube again for the virtual portion of the conference.
    - We will be reaching out to Core App about pricing so that we can utilize the app again.

V. Unfinished Business

- Janis Griggs submitted an application to join the Legislative Committee.
- **Motion from Don Guthrie to approve adding Janis Griggs to the Legislative Committee; Jennifer Putman seconds. Motion passes without opposition.**

VI. New Business

1. PA Advisory Committee to the Oklahoma State Board of Medical Licensure and Supervision
    - The OAPA needs to submit PA recommendations for the PA Advisory Committee. The committee meets every quarter.
    - The following names will be submitted: Keith Plummer, Jennifer Putnam, and Saura Douglas.

VII. Adjourn 8:30 pm

- Motion to adjourn made by Christy Niehues; Jennifer Putnam seconds.