Oklahoma Academy of Physician Assistants
May 2022 Board Meeting
Meeting by Zoom
May 2, 2022
6:30 – 8:30 pm

Board Members Present: Erin O'Donnell, Keith Plummer, Gavin Christie, Crystal Fredrickson, Don Guthrie, Christy Niehues, Saura Douglas, Alex Garcia, Nicole Mason, Jeff Burke, Jennifer Putnam, Natasha Simonson
Board Members Absent: Sarah Tyszka
Others Present: Malyke Bray, Ryan Baxter, Tyler Powell, Matt Latham, Allison Garrison, Jan Loftis, Audrey Poole, Susan Thomas

I. Call to Order – Erin O'Donnell, President 6:31 pm

II. Approval of Agenda

- **Motion to approve Agenda made by Christy Niehues; Crystal Fredrickson seconds. Motion passes without opposition.**

III. Consent Agenda

1. March 2022 Board Meeting Minutes
2. Addendum to the March 2022 Board Meeting Minutes
3. April 2022 Emergency Board Meeting Minutes
4. Student Advisory Committee Reports

- **Motion to approve Consent Agenda made by Jeff Burke; Gavin Christie seconds. Motion passes without opposition.**

IV. Reports

1. Legislative & Governmental Committee – Crystal Fredrickson, Allison Garrison

- Jan Loftis discussed current legislation:
    - SB 1542 was signed by the Governor
    - SB 1322 is waiting to be signed by the Governor. The Governor has until Wednesday, May 4th, to sign or veto the bill.
    - HB 3240 is Waiting to be signed by the Governor.
    - The OAPA lobby team feels confident that these bills will be signed by the Governor. We had a great grassroots effort but still need to keep it going to the Governor's Office to encourage him to sign these bills.

2. CME Committee – Christy Niehues, Susan Thomas

- Susan Thomas gave updates regarding this year's conference:
    - BLS ACLS workshops for the conference have been confirmed.
    - We are working on getting attendee registration up ASAP.
    - We will need several moderators this year for the hybrid conference.
    - The General Membership Meeting and Award Luncheon will be virtual this year.
- The following questions were asked by Susan Thomas regarding this year's conference:
    - On Friday, we usually have the Q&A with the Board. Do we need to do that?
        - Discussion: No Q&A for Friday lunch. Friday lunch will be an open lunch this year to allow members to socialize.
    - Discussed having the September board meeting on Wednesday evening or Friday during the lunch hour. A final decision was not made.

3. PR Committee – Natasha Simonson

- Nothing new going on.
- If you have any PA patient stories, let me know so that I can collect those.

4. Governance Committee – Erin O'Donnell

- There has been an addition to the slate for the Board of Directors and HOD. The addition was for HOD and to add Saura Douglas. The Governance Committee has already approved the slate for the Board of Directors and HOB, except the addition of Saura Douglas to HOD.
- **Motion to approve the Board of Directors and HOD slate, including Saura Douglas, was made by Jeff Burkes; Alex Garcia seconds. All in favor. Motion passes without opposition.**
- The Governance Committee has been working hard on the Employee Handbook. It has approved the final draft to be voted on by the Board.
- **Motion from the Governance Committee to approve the Employee Handbook for OAPA.**
- **Discussion: A question was asked to give a brief overview of the handbook. Erin gave a brief overview.**
- **The motion was voted on. Motion passed without opposition.**

5. Finance Committee – Don Guthrie

- The committee reviewed the Finance Policy and fixed a few things.
- The investment process with Merrill Lynch is still ongoing. Merrill Lynch is still working on getting an investment plan ready for us.
- Three committees have turned in their budget, and we need the rest of the committees to turn in their budget ASAP.

V. Unfinished Business

- No unfinished

VI. New Business

- Jeremy Lamb, PA, is running for State Representative. The OAPA is researching how we can financially and ethically support him. The OAPA will be inviting him to the July Board Meeting so that he can talk to us about his mission as a State Representative.
- The OAPA needs to work on engaging PA students better.

Motion to adjourn 8:10 pm.