Oklahoma Academy of Physician Assistants
September Board Meeting Agenda
Embassy Suites by Hilton Norman Hotel & Conference Center
September 23, 2022; 12:15 pm

Board Members Present: Audra Ball (phone), Don Guthrie (phone), Saura Douglas, Keith Plummer, Jeff Burke, Jeanine Smith, Erin O'Donnell, Christy Niehues, Natasha Simonson

Others Present: Audrey Poole, Susan Thomas, Allison Garrison, Jan Loftis

I. Call to Order 12:42pm

II. Approval of Agenda
- **Motion to approve Agenda made by Jeff Burke; Christy Niehues seconds. Motion passed without opposition.**

III. Consent Agenda
1. July 11, 2022 Board Meeting Minutes Approval
2. Addendum to July 11, 2022 Board Meeting Minutes Approval
3. August 29, 2022 Special Board Meeting Minutes Approval
4. OHPP Program Results
5. Student Reports
- **Motion to approve Consent Agenda made by Jeff Burke; Christy Niehues seconds. Motion passed without opposition.**

IV. Reports
1. Legislative & Governmental Affairs Committee – Alex Garcia, Allison Garrison, Jan Loftis
    - Allison discussed the upcoming events with the rules and what to expect. Informed the board that the members will be asked to write in during the public comment time frame.
2. CME Committee – Christy Niehues, Susan Thomas
    - Discussed the numbers to this year's conference.
    - Discussed looking into different venues since we are having lower in-person numbers. The Casino and Resort in Durant was discussed.
3. PR Committee – Natasha Simonson
    - The PR firm's recordings during the conference went great.
    - Asked the board to contact her for ideas on how to use the PR firm.
4. Social Committee – Erin O'Donnell

- Asked if the board would like to do another Legislative Reception. The board confirmed yes.
- Mentioned Thunder Night coming in November.

5. Governance Committee – Erin O'Donnell
    - Discussed the need for the non-profit attorney to use a new template to update the Financial Policy.
    - **Motion by Erin O'Donnell to assign the Finance Committee with redoing our financial manual with Jeri at an estimated cost of $300 an hour; Natasha Simonson seconds. Motion passes without opposition.**
6. Finance Committee – Don Guthrie
    - Reviewed and discussed the financial budget.

V. New Business

1. Keith Plummer – Discussed the need for research to be done regarding PAs and NPs and how the law abides to them.
    - **Motion by Erin O'Donnell to charge the Research Committee to make a contrast and compare chart with PAs and NPs in the state of Oklahoma; Saura Douglas seconds. Motion passes without opposition.**
2. Phil Green, PA-C
    - Board members discussed Phil Green and his appearance before the Medical Board.

VI. Unfinished Business

- None

VII. Adjourn 1:29pm

- **Motion to Adjourn made by Erin O'Donnell.**